

STAT

TRANSMITTAL SLIP

DATE

TO:

Mr. Bannerm

~~Mr. Coffey~~

ROOM NO.

BUILDING

REMARKS:

FROM:

ROOM NO.

BUILDING

EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

21 October 1968

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting Re: Real Property Transactions (Including Alterations and Renovations), Monday, 21 October 1968

25X1 1. In a meeting attended by Messrs. Bannerman, Meloon, Blake, [] the two subjects considered were:

a. The approval of real property transactions up to \$100,000, and

b. The use of Office of Logistics funds for alterations and renovations.

25X1 2. On the first subject, [] agreed to attempt to convince Colonel White that Mr. Bannerman should be the approving authority for DD/S real property transactions up to \$100,000 but that he should not exercise this approval authority for the other Directorates, since he does not always have all the Agency information bearing on the case. It was also agreed that Mr. Bannerman could redelegate to the Director of Logistics an approval authority of up to \$10,000 on renovation and alteration projects.

25X1 3. It was agreed by all concerned that Office of Logistics should continue with renovations and alterations using the FY '69 money currently available to them with the expectation that this money will run out in late February or early March 1969. [] stated that when the money was all gone, reprogramming or reallocation of funds would have to take place on the basis of a firm estimate of what would be needed for the balance of FY 1969.

[]
Special Planning Assistant to the
Deputy Director for Support

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